



“a new breed of talent and opportunity”

REAL ESTATE CAPITAL MARKETS ANALYST

RJ Byrd is leading the effort toward finding a Senior Analyst who will focus on the capital markets needs of the organization. The Analyst will be a member of the Capital Markets team within the Company’s Financial Planning group. The Analyst will be responsible for providing analytical support for the Company’s strategic initiatives and capital markets activities, including execution of financing and hedging activities, debt covenant compliance and reporting, and budgeting and forecasting, business intelligence and investor relations functions. Additionally, as a member of the FP&A team, the Analyst will be responsible for supporting other functional areas of the Company’s business, including Operations, Accounting, and Investment Management.

Essential Job Duties and Responsibilities

- Analytical support of all financing-related activities, including Excel modeling, report generation, and coordinating with the Operations and Accounting teams to review, analyze, confirm, and report on property-level and corporate financial results and operating performance metrics.
- Participate in, and contribute to, annual budgeting and forecasting processes. Support the creation and refinement of various quantitative and predictive analyses developed in the course of FP&A’s budgeting and forecasting activities.
- Work with senior members of the Capital Markets group to ensure compliance with lender and/or servicer requirements and debt covenants, including creation of all necessary reporting.
- Review, evaluate, maintain, and improve financial models used for capital markets, asset management, managerial, operational, and financial reporting.
- Track macroeconomic and market-specific performance indicators within the real estate market.
- Assist with collection, synthesis, and modeling of data in support of analysis of strategic initiatives, capital allocation, and asset management decisions.
- Evaluate potential entity-level and portfolio acquisition opportunities, as well as potential portfolio disposition opportunities.
- Assist in the preparation of presentation materials for the Company’s Board of Directors, current and/or potential investors, research analysts, and current and/or potential lenders.
- Assist in the preparation of presentation materials and memoranda presented to the Company’s Executive Committee, Investment Committee, and senior leadership team.

EDUCATION and EXPERIENCE

- Bachelor’s Degree and strong academic record. Advanced degree a plus, but not required.
- Minimum 1-3 years’ experience; financial modeling and/or real estate focus preferred.
- Investment banking, corporate banking, private equity, and/or accounting experience a strong plus.

Skills/Specialized Knowledge

- High degree of proficiency with Excel required, including comfort and familiarity with advanced Excel functions. Familiarity with data science tools, including R and Python, is beneficial, but not required.
- Proficiency with all Microsoft Office applications, including Word and PowerPoint, required.
- Extremely well-developed analytical abilities.
- High degree of intellectual curiosity.
- Excellent organizational skills; ability to manage multiple competing priorities and deadlines.
- Well-developed written and verbal communication skills.
- Outstanding interpersonal skills; team-oriented.
- Self-starter with a strong sense of ownership.
- Ability to perform advanced mathematical calculations.
- Comfort and familiarity with basic finance and accounting theory.
- Ability to read and comprehend financial statement data.

CONTACT

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Partner

The RJ Byrd Search Group

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